


COLLEGE COUNCIL MEETING MINUTES

Date: May 7, 2021 | Time: 12:00pm-2:00pm | Location: Zoom | Recorder: Laura Lundborg



|  Agenda Topic | Facilitator | Meeting Minutes |
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| Announcement | Tim Cook | <p>President Cook shared an update on the Board of Education member allegation and provided time for questions or comments.</p> <p>The process through the court system may take an extended period of time. Director Hunt has been asked and agreed to take a leave of absence from the Board. Because board members are elected officials, termination is not an option. Director Hunt is running unopposed for re-election; election day is May 18.</p> <p>More information will be provided as it is made available to the College.</p> |
| ISP Readings | Dru Urbassik | <p>Dru shared four ISP policies brought to College Council for a second read, as part of a periodic review process. Changes are mainly for clarity, consistency in language, and correction of steps in processes.</p> <ul style="list-style-type: none"> • ISP 161 Course Creation, Edits, Inactivation, and Reactivation – 2nd Read • ISP 162 Program Creation and Approval – 2nd Read • ISP 165 Program Suspension & Reinstatement – 2nd Read • ISP 166 Program Amendment – 2nd Read |
| CCC Online Catalog | Dru Urbassik | <p>Dru shared a demo of the new online catalog. The catalog will be launched Monday, May 10. Catalogs will no longer be in full print. Contact Dru if there is a need for full print. The catalog is downloadable in segments as a PDF to save/print.</p> <p>Dru navigated through different areas of the catalog, showing multiple user-friendly ways students can access information. Programs are grouped by type, such as AAS degrees. New Educational Focus Area (EFA) pages will list programs within each EFA.</p> <p><u>Questions and Comments</u></p> <p>Q: Is it possible for a student to look for degrees by subject? A: Can search by type of degree, title of program, or through EFA pages.</p> <p>Q: Will program costs be displayed? A: Not in the catalog, but many academic departments provide and itemized cost sheet.</p> <p>Q: Will approved curriculum changes for upcoming year be included in the catalog immediately? A: Changes will be on hold until appropriate time for planning and registration.</p> |

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| <p>Global Learning Committee Annual Report</p> | <p>Sue Mach</p> | <p>Sue shared a PowerPoint about the committee’s mission statement; membership; structure; work completed this year; and upcoming plans for study abroad.</p> <p>The committee is working with the Foundation on fundraising opportunities, one of which is a chance to win tickets to the Dave Matthews Band. Two trips are being planned for 2022. Information can be found online at www.clackamas.edu/study-abroad.</p> <p>There are committee positions available. Please contact Sue if interested.</p> |
| <p>Diversity, Equity & Inclusion (DEI) Committee Annual Report</p> | <p>Jaime Clarke & Stephanie Schaefer</p> | <p>Jaime shared information about the DEI committee’s work over the year. DEI is an open committee for all to attend. There are also committee positions available, and a number of subcommittees. Please inquire at diversity@clackamas.edu. Applications for the openings are available on the website: https://www.clackamas.edu/about-us/vision-initatives/diversity-equity-and-inclusion. Jaime navigated website and shared resources and opportunities to learn and engage.</p> <p>Stephanie shared the committee strategic plan and the Interim Equitable Decision-Making Framework. Please request training and provide feedback to finalize the framework.</p> <p>The search advocate model was implemented to address bias in the talent acquisition process to hire our new chief diversity equity and inclusion officer.</p> |
| <p>Textbook Affordability Workgroup Update</p> | <p>Kerry Leek</p> | <p>Kerry shared a PowerPoint about the workgroup’s goals and achievements so far and encouraged all to advocate for affordable textbooks. The workgroup was created in response to HB2213 requiring community colleges and public institutions to establish textbook affordability plan.</p> <p>The draft plan to be submitted to the State is available for feedback through May 28.</p> <p>The workgroup is advocating for a Textbook Affordability Librarian to attain the following goals within five years of hire date:</p> <ul style="list-style-type: none"> • Percent of courses designated as LCT cumulatively increases to 59%. • CCC estimates cumulative student savings of \$3.3 million. • One degree or certificate comprised of 100% LCT (<\$40) /no-cost courses (“Z-degree”) is established. <p>Anyone interested in joining the workgroup can reach out to Kerry Leek or Nicole Rosevear.</p> |

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| <p>CCC Portal Migration</p> | <p>Lori Hall, Chris Sweet, Dustin Bare, Vicki Hedges & Stephen Wilks</p> | <p>The group provided a demonstration of the new myClackamas portal for students, staff, and faculty. Lori sent an all staff email with a link to the new site. The college will switch over to the new system in June, with an assessment, including feedback opportunities, following fall 2021 term.</p> <p>Reasons for a new system: current portal has been discontinued by vendor; removes reliance on old marketing CMS; easier to integrate with CCC systems, such as Tableau, Rave, 25Live; and to ensure site is mobile friendly.</p> <p><u>Questions and Comments</u></p> <p>Q: Can you add links to Navigate and Self Service under Student Resources? A: Student links are at the top of the portal main page.</p> <p>Q: Historically there has been leave balance and pay advice information in the portal for employees. Will the information still be available? A: Some information will remain as functional through the old site/system for now. Part-time faculty will be able to view more information about their assignment contracts, similar to what is on an FAC. Training will be available soon.</p> |
| <p>Return to Campus</p> | <p>Tara Sprehe</p> | <p>Tara shared a brief update of taskforce’s work in preparation for returning more people to campus next academic year.</p> <p>The new recently formed taskforce is a smaller group led by David and Tara. They will organize work around increased return to campus requests. Expertise subgroups will bring recommendations to the taskforce.</p> <p>Taskforce is currently listening to college/community to create a repository of questions and concerns; modifying current application as needed; and communicating updates based on state and local guidance.</p> <p>Look for invitations in May for divisions to meet with the taskforce to document questions and concerns. More information will also be available at upcoming College Council meetings.</p> <p>There is a committee webpage and Return to Campus webpage, with a form for comments and questions.</p> |

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| <p>Association Reports</p> <ul style="list-style-type: none"> • Associated Student Government • Classified • Part-time Faculty • Full-time Faculty • Administrative/Confidential | | <p>ASG – no report</p> <p>Classified – Kelly Wilshire</p> <ul style="list-style-type: none"> • Upcoming elections, results are pending on recent vote to update bylaws. • Working to extend terms of MOU related to working conditions as a result of the pandemic. <p>Part-time Faculty – Leslie Ormandy</p> <ul style="list-style-type: none"> • Upcoming Board of Directors meeting tomorrow. • Upcoming elections. • Working to extend terms of MOU related to working conditions as a result of the pandemic. <p>Full-time Faculty – Jay Leuck</p> <ul style="list-style-type: none"> • Upcoming elections and reviewing bylaws. • Association had recent Board meeting. • Ongoing work on Faculty Evaluation Taskforce, Technology Fund Committee, and ARE Action Committee. • Working to extend terms of MOU related to working conditions as a result of the pandemic. <p>Admin/Confidential – Amy Cannata</p> <ul style="list-style-type: none"> • Seeking nominations for next year’s co-chairs. • Planning for End of Year meeting on May 20. |
| <p>Announcements</p> | | <p>SNAP Symposium – Thursday, May 13, from 3:30 to 5:00 – to raise awareness of SNAP support. Register here.</p> |

| Upcoming Meeting Date | Start Time | End time | Location |
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| May 21, 2021 | 12:00pm | 2:00pm | Virtual via Zoom |